

ALIEEP EDUCATOR PROGRAM – SELECTION GUIDELINE POLICY

Selection Guidelines for Criteria Checklist

ALIEEP Education Programs and Options for foreign students or professionals

All ALIEEP staff, whether they directly handle a foreign educator program, must be aware of each ALIEEP program’s prerequisites, limitations, the basic distinctions between non-immigrant and semi-immigrant visas, and the available options.

ALIEEP Educator Program has four (4) subprograms. (a) **Retain Alabama’s Education** for Alabama higher education graduates with OPT to H-1B visa facilitation, **RAIE (Retain Alabama’s International Educator) Program**, (b) **ALIEEP-AUM (Auburn University at Montgomery) Resident Program** for a master’s degree program with a graduate assistantship and ALIEEP Resident Scholarship, a F-1 to H-1B, (c) **ALIEEP BUD [Bridge of Unity in Diversity] Teacher Program** with a J-1 Teacher Exchange Visitor, and (d) **ALIEEP OJT [On-the-Job-Training] Program** with a J-1 internship opportunity.

The J-1 Teacher Exchange and J-1 Internship Program support ALIEEP’s primary mission of multilingual and multicultural education, while the Educator Program with H-1B supports the Alabama public universities and local school districts.

These ALIEEP programs have different prerequisites with distinctive intentions. The ALIEEP must **disclose to the applicant all relevant programs, options, and ALIEEP Disclosures**, including the ALIEEP Administrative Policy, Fee Acknowledgement, Financial/Budget Acknowledgement, Pre- and Post-Orientations, and host institutional disclosures (if any). Consequently, **all applicants must submit ALIEEP Disclosure Acknowledgements**. Once a specific program and visa type are decided, they should not be transferred to another program or, especially, to another visa type, through changes in visa status. Consequently, informing them and collecting such disclosures is necessary.

The order of the criteria checklist in the table does not indicate the order of the ALIEEP procedure or any significance in the selection priority. In some cases, additional supporting documentation could be necessary. A staff member must check all category items from (0) to (26), a total of twenty-seven category items, indicate the case, and provide the names of such supporting documentation.

Visa Type / Criteria Checklist	ALIEEP BUD Teacher J-1 Teacher Exchange	ALIEEP O.J.T. Intern J-1 Intern Experience	ALIEEP RAIE and Resident programs ALIEEP H-1B Educator
	Non-Immigrant Temporary visa	Non-Immigrant Temporary visa	Semi-immigrant pathway visa
(1) Leading to a permanent immigration sponsorship	NOT Eligible	NOT Eligible	Eligible
(2) Length of a visa	Up to 3 years Possible to extend an additional 2 years.	Up to 12 months, excluding grace periods.	Up to 3 years Possible to extend an additional 3 years
(3) Current visa status	A foreign resident without a current US visa	A foreign resident without a current US visa	Current OPT (F-1)
(4) A Relationship with Existing Institutional Relationships	An active member of the Foreign Partner or Association	Not Applicable	A graduate of a partner Alabama public university

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(5) Partner Organization MOU, or Agency MOA		Required	Not Applicable	Recommended
(6) An official reference or recommendation from a partner organization.		Required	Not Applicable	Recommended
(7) A visa commitment letter from the applicant		Two Years of Home Residency Requirement	If a government grant funds the program.	Pledge for Good Standing
(8) Quarterly Cultural Exchange Commitment		Required	Required	Recommended
(9) Evidence of permanent foreign Residency		Required	Required	Recommended
(10) A minimum English Proficiency		TOEFL iBT 82, IELTS 6.5, CEFR B2, or an equivalent proficiency validated by an approved agency.		
(11) Work Experience		A minimum of two (2) years of full-time teaching experience in an accredited K-12 school in a foreign country.	Not Applicable	Strongly recommended in a teaching field.
(12) Minimum Academic Degree Requirement		Bachelor of Education	An academic study related to the internship field, Bachelor of Arts (BA) or Science (BS)	Bachelor of Science in STEM or Bachelor of Education.
(13) Current academic Standing for ALIEEP Application	A current associate degree student	NOT Eligible	NOT Eligible	NOT Eligible
	Recent graduate with an associate degree.	NOT Eligible	Within less than 10 months to start the internship, within 12 months of graduation	NOT Eligible
	Current undergraduate student	NOT Eligible	Junior or higher standing in a foreign institution	NOT Eligible
	Recent graduate with a Bachelor's degree	NOT Eligible	Within less than 10 months to start the internship, within 12 months of graduation	Eligible with a current OPT with a minimum of two months before the F-1 visa expiration.
	Current graduate student	Eligible w/ a Master's or higher in Education in a foreign country.	In the matching subject field	Eligible with a Master's degree or higher
	Recent graduate with a Master's degree	Eligible if one resides in overseas	Within less than 10 months to start the internship, within 12 months of graduation	Eligible if one resides in Alabama with a current OPT (F-1 visa)

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(14) Additional Credentials	A Foreign Teaching Certificate	Not Applicable	An Alabama Teaching Certificate
(15) Application, Resume, Motivational statement.	Required	Required	Required
(16) Valid Passport, copies of all non-empty pages, including the Bio-page	Required	Required	Required
(17) An official Transcript & Certificate evaluation by an approved agency	Required	Must be in English	Required.
(18) Praxis Exams	Recommended	NOT Applicable	Required
(19) Background Check	A foreign government agency's clearance, & ALSDE FBI after arrival, before teaching	NOT Applicable	Clearance Required ALSDE & FBI Background & Fingerprint
(20) ALIEEP Financial Acknowledgement	Required	Required	Required
(21) US Health Insurance	Required	Required	Hiring school provides
(22) SEVIS Form	DS 2019 I-901 (DS-160)	DS 2019 DS 7002 I-901 (DS 160)	I-20 EAD (Employment Authorization Docx)
(23) Participation in the ALIEEP Association	Required	Recommended	Required
(24) Monthly Check-In	Required	Required	Required
(25) Host Check-In	Required	Required	Required
(26) Other supporting Docx			

In this document, an institution is an **accredited post-secondary academic institution**, either a degree- or certificate-granting higher education institution in its nation. Participation in the **ALIEEP Association** provides ongoing professional development and other benefits. Refer to the ALIEEP Handbooks, Policies, and Association packet.

At the initial meeting, ALIEEP staff must disclose the ALIEEP Disclosure Package, explain the various ALIEEP programs, options, and consequences to each applicant, and prepare to **collect all ALIEEP Disclosure Acknowledgements** with their Digital Signature, if not a hard copy.

During the process, check all category items, indicate whether each was met with evidence, **name the supporting documents**, or N/A, add your initials to each item, and upload the completed form to the shared folder in Teams.